



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

11 November 2025

DIVISION MEMORANDUM
No. 795 s. 2025

5TH DIVISION VOCABULARY OLYMPICS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public and Private Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In support to the **Learning Recovery Program** focusing on **Accelerated Learning in Literacy and English Language Arts**, and in celebration of the **Annual National Reading Month**, this Office, through the Curriculum Implementation Division, in cooperation with the Division Society of English Teachers, announces the revival of the **Division Vocabulary Olympics** at **Tayabas West Central School III** on **November 27, 2025**.

2. The activity aims to enhance the students' English vocabulary skills. Specifically, it aims to:

- a. improve the spelling and vocabulary skills of students;
- b. develop communication and critical thinking skills of students through enhancing their spelling skills and scrabble strategic methods;
- c. encourage the spirit of sportsmanship and camaraderie among the students.


3. The categories shall include the following:

- a. Spelling Challenge
 - i. Key Stage 1 (Grade 2-3)
 - ii. Key Stage 2 (Grade 4-6)
 - iii. Key Stage 3 (Grade 7-10)
 - iv. Key Stage 4 (Grade 11-12)
- b. Scrabble Tournament
 - i. Key Stage 2 (Grade 4-6)
 - ii. Key Stage 3 (Grade 7-10)
 - iii. Key Stage 4 (Grade 11-12)

4. All coaches for the Spelling Category are instructed to bring three (3) questions (spelling word, meaning) each for easy, average, difficult and clincher. The questions must be written in ¼ short bond paper using Times New Roman, font size 12. Participants shall bring their own writing board and pen.

5. For the Scrabble Category, contestants shall bring their own Scrabble Game Board.

6. Participation of both public and private schools shall be subject to the no-disruption-of-classes policy stipulated in DepEd Order No. 9, s. 2015 entitled *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith*, and DepEd Office of the Assistant Secretary for Governance and Field Operations (OASGFO) Memorandum No. 2022-058 with the subject Request for the Participation of Learners and Teachers in Extra Curricular Activities.
7. Registration is **FREE**. Transportation, and other incidental expenses relative to this activity shall be charged against school MOOE and other local funds subject to the usual accounting and auditing rules and regulations.
8. You may send all queries to **Luzviminda Cynthia Richelle F. Quintero**, Education Program Supervisor in-charge of English, of the **Curriculum Implementation Division (CID)** through Tel. No. (042) 785 – 9615 local 107.
9. Immediate and widest dissemination of this Memorandum is desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated

Reference: RA NO. 10556

To be indicated in the Perpetual Index
under the following subjects:

ENGLISH PROGRAM
VOCABULARY OLYMPICS
SPELLING CHALLENGE
SCRABBLE TOURNAMENT
NATIONAL READING MONTH

CID- 5th division vocabulary olympics
CID0IF4F-002345/November 11, 2025

Enclosure 1

GENERAL GUIDELINES

(Elementary and Secondary)

1. Each public and private school shall conduct their own selection of contestants in all categories. To motivate learners to improve their vocabulary skills, all schools shall implement the following:
 - a. Daily Implementation of Vocab Minute or V-Monday (Vocabulary Building Activities every Monday)
 - b. Phase 1 – Classroom Level Contest
 - c. Phase 2 – Grade Level Contest
 - d. Phase 3 – Key Stage/ School Level Contest
 - e. School Level preparatory training for the division level
2. Participants in the contests are Key Stage 1- 4 students in the Division of Tayabas.
3. Each school shall have only one representative for each category.
4. A contestant is allowed to participate in only one category.
5. Winners per category will be identified based on their scores.
6. The decision of the Spelling/ Scrabble Master is final.
7. Any violation of the Division Vocabulary Olympics House Rules and aforementioned rules shall result in forfeiture of titles and privileges of any winning contestant or teacher – coach concerned.

Enclosure 2

RULES AND REGULATIONS FOR THE SPELLING CHALLENGE
(Elementary and Secondary)

1. All contestants will answer the same set of spelling words in writing. Before a question is read, the contestants must raise their whiteboard marker or chalk.
2. Questions will be read twice by the Spelling Master.
3. After the second (2nd) reading, the Spelling Master shall say "go" --- only then will the contestants be allowed to write their answer. Automatically, the ten (10) second time - limit will begin with the word "go" by the Spelling Master.
4. After the time limit and the buzzer sounds, the contestants must stop writing and raise their answer boards (white board or small illustration board).
5. The Spelling Master shall read and verify the contestants' answer.
6. There are four (4) rounds in each competition namely: Easy, Average, Difficult and Clincher. The Clincher round takes place only if there is a tie.
7. In the Easy Round, ten (10) spelling words will be asked; in the Average Round, eight (8) spelling words; in the Difficult Round, five (5) spelling words, and in the Clincher Round, as many spelling words as needed.
8. Points are assigned for each question answered correctly:
 - a. Easy question 1 point
 - b. Average question 2 points
 - c. Difficult question 3 points
 - d. Clincher question 5 points
9. After the fifth (5th) question in the Difficult Round, the total number of points of each contestant is tabulated.
10. The contestant who gets the highest number of points is automatically declared the Champion; and the second (2nd) highest --- the Runner - up.
11. Should there be a tie among the contestants getting the highest score or the second (2nd) highest score, the contest continues to the Clincher Round to determine the Champion or the Runner - up as the case may be.
12. The total number of points of the tied contestants will revert back to zero (0).
13. In the Clincher Round, as many spelling words will be asked. Each question is assigned five (5) points. The contestant who first (1st) gets fifteen (15) points is declared the Winner.
14. Should another tie occur after the third (3rd) Clincher question, one (1) more question will be asked to break the tie and so on until a Winner is declared.
15. The duly registered teacher - coach of the contestant is the only person authorized to make a protest.
16. All protests should be referred to the Spelling Master before he or she reads the next question.
17. The Spelling Master shall be in complete control of the contest. His or her decision shall be final in all spelling words/ protests.
18. Any violation of the Spelling Challenge House Rules and aforementioned rules shall result in forfeiture of titles, prizes and privileges of any winning contestant or coach concerned.

Enclosure 3

DIVISION TECHNICAL WORKING GROUP (TWG)

President/ Chairman:	Jojo J. Oabel
Emcee:	Violeta P. Bunzo
Certificates:	Maricel L. Abella Anna Joy C. Asilo Deanna Jhoanna Encanto
Registration:	Josephine C. Villaverde Aivy Mae Sanchez
List of Winners/ Tally Sheets:	Marissa R. Capistrano Glenda Capistrano
Documentation:	Maria Madel C. Rubia Jefferson V. Amparo Ronel Medianista
Refreshments:	Michaela R. Rada Rona Elarco

VOCABULARY OLYMPICS TEAM

SPELLING CHALLENGE

Spelling Challenge for Key Stage 1

1. Spelling Master	Violeta Bunzo	Tayabas East CS
2. Recorder	Kristine Plasuelo	West Palale ES
3. Timer/ Checker II	Marissa Capistrano	Tayabas West CS

Spelling Challenge for Key Stage 2

1. Spelling Master	Glenda Capistrano	Lakawan ES
2. Recorder/ Checker	Dianne Charish Cabuyao	Tayabas East CS
3. Timer/ Checker	Christine Salazar	Tayabas West CS I

Spelling Challenge for Key Stage 3 – Junior High School

1. Spelling Master	Nerissa Pasatiempo	Dapdap IS
2. Recorder/ Checker	Monica Lagrazon	Luis Palad IHS
3. Timer/ Checker	Krizia Leen Hernandez	Luis Palad IHS

Spelling Challenge for Key Stage 4 – Senior High School

1. Spelling Master	Ma. Madel Rubia	Dapdap IS
2. Recorder/ Checker	Deseree Suello	Luis Palad IHS
3. Timer/ Checker	Michaela Rada	Luis Palad IHS

SCRABBLE TOURNAMENT

Scrabble Team for Key Stage 2

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|----------------------|----------------------|----------------|
| 1. Scrabble Chairman | Josephine Villaverde | Buenaventura |
| ANHS | | |
| 2. Recorder/ Checker | Jefferson Amparo | Luis Palad IHS |
| 3. Timer/ Checker | Maricel Abella | West Palale ES |

Scrabble Team for Key Stage 3 – Junior High School

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|----------------------|-------------------|----------------------|
| 1. Scrabble Chairman | Aileen Panganiban | Calumpang IS |
| 2. Recorder/ Checker | Ronel Medianista | Luis Palad IHS |
| 3. Timer/ Checker | Anna Joy Asilo | Rosario Quesada INHS |

Scrabble Team for Key Stage 4 - Senior High School

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|----------------------|-------------------|-------------------|
| 1. Scrabble Chairman | Rona Elarco | Luis Palad IHS |
| 2. Recorder/ Checker | Joel Bregondo Jr. | Tayabas City |
| NHS | | |
| 3. Timer/ Checker | Aivy Mae Sanchez | Buenaventura ANHS |

Note:

Awarding of Winners for Spelling Challenge and Scrabble Tournament shall be set in the Contest Room immediately after the contest.